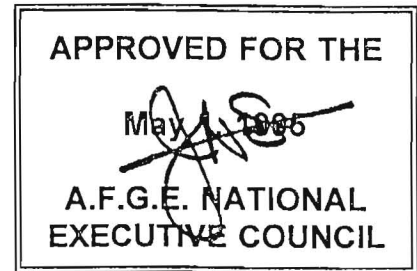


JERRY'S



**AMERICAN FEDERATION
OF GOVERNMENT EMPLOYEES**

**LOCAL 1406 BYLAWS
EDWARDS AIR FORCE BASE**

**THE CONSTITUTION OF AFGE LOCAL 1406
IS SET FORTH IN APPENDIX B
OF THE AFGE NATIONAL CONSTITUTION**

Section 1. The headquarters of the local will be determined by the Local President, subject to the approval of the Executive Board.

Section 2. Regular meetings of the local shall be held monthly at a time and place selected by the local.

Section 3. Special meetings may be called by the President, two-thirds vote of the Executive Board, or upon written petition of at least ten percent of the membership. Five days written notice of the specific purpose of the meeting must be given to the membership. No business other than that specified in the notice will be discussed.

Section 4. Only members of the local in good standing shall be allowed to vote.

Section 5. The regular order of business will be:

- (a) Roll call of officers
- (b) Reading of the minutes of the previous meeting
- (c) Report of financial condition by Local Treasurer
- (d) Reports of committees
- (e) Unfinished business
- (f) New business
- (g) Comments for the good of the local
- (h) Adjournment

Section 6. A quorum of this local shall consist of five. A quorum of any committee shall consist of a majority of the members thereof.

Section 7. All questions before the local will be decided by vote of the members present first by voice vote, then by a showing of hands.

Section 8. The time allowed for debate of any particular issue before the local and the time allowed for speeches will be two minutes. The time allowed for debate may be extended by a majority of those present and voting.

Section 9. The general officers of this local who comprise the Executive Board are as follows:

President, delegate by virtue of election to office

Vice President, delegate by virtue of election to office when more than one delegate is authorized, or alternate delegate

Secretary-Treasurer, delegate by virtue of election to office when more than two delegates are authorized, or second alternate delegate

Section 10. The Vice President shall assist the President in the performance of the duties of that office. See standard local constitution, Article VI, Sections 3, 4.

Section 11. In the case of a vacancy in the office of President, the Vice President shall fill the office for the unexpired term. See standard local constitution, Article VII, Section 4.

Section 12. Chief stewards and stewards shall be appointed by the President. There shall be a minimum of one chief steward for each bargaining unit for which the local is the exclusive representative or the agent thereof. As directed by the President, chief stewards shall be responsible for the training of stewards and for representation within their respective units or assigned portions thereof.

Section 13. A Sergeant-at-Arms shall be appointed by the President. The Sergeant-at-Arms shall ensure that no one enters the meetings without proper authority; assist the presiding officer in the maintenance of order; welcome and introduce guests; see that each member's presence is recorded in a log; provide a roll to call should the recording of individual votes be necessary; and perform such other duties as may be assigned by the presiding officer.

Section 14. Nominations and election of officers by manual ballot were held at a meeting called for that purpose in April 1995. Regular nominations and elections thereafter shall be held in November 1996 and every third year thereafter at meetings called for that purpose after proper notice to local members. See AFGE National Constitution, Appendix A, Part I,



Section 3. A quorum is not required for nominations and/or elections. Candidates shall not run for more than one elected office; however, the running for delegate shall not be in conflict with running for an elected officer position. A runoff election, if necessary, shall be held at the same meeting.

Section 15. An Election Committee shall be elected by majority vote of local members present and voting at a meeting preceding the start of the nomination procedure. See AFGE National Constitution, Appendix A, Part I, Section 2.

Section 16. All officers shall be administered the "Oath of Union Officers" contained in the AFGE National Constitution upon their installation in office.

Section 17. The current edition of *Roberts Rules of Order* shall govern the proceedings of all meetings of the local, when not inconsistent with the provisions of the standard local constitution, the AFGE National Constitution, or these bylaws.

Section 18. The local's delegates to the National Convention, district caucus, and national council meetings, after proper notice to the local's members, shall be elected at a meeting of the local. The President, Vice President, and Secretary-Treasurer are delegates or alternate delegates by virtue of election to the office. At that or a subsequent meeting, the local shall vote upon the authorization of funds for the delegates' expenses. See AFGE National Constitution, Appendix A, Part 1, Section 6.

Section 19. Expenditures by the Executive Board in excess of \$250 per month must have prior approval of the local's members, either as authorized by the budget approved by the local or by separate vote of the local's members. All expenditures authorized by the Executive Board will be reported in writing at the next regular meeting of the local. Upon request a copy of such report will be made available to any member in good standing of the local.

Section 20. Such committees as may be established by the local shall be either appointed by the President, subject to the approval of the Executive Board, or elected by vote of the local's members.

Section 21. There shall be no initiation fee for membership.

Section 22. The biweekly dues shall be at least the same amount as the monthly per capita tax. As of May 1995 dues are \$12.50 per pay period for active uninsured members and \$13.00 for active insured members. Dues are \$15.00 per year for retired uninsured members and \$27.60 for retired insured members. When the AFGE National Convention approves a monthly increase in per capita tax, the biweekly dues of each member on dues withholding shall be automatically increased by the exact amount of the monthly increase in per capita tax. Semi-annual or annual dues also shall be increased to ensure that the dues collected from these groups are exactly equal to the amounts collected from members in the same group on



dues withholding. In implementing the provisions of this section, the local, by vote of the membership, may elect to absorb the increase in per capita tax in its existing dues structure. Any action to absorb the increase must be undertaken not later than two months from the effective date of the per capita tax increase. This provision may not be removed without the approval of the National Executive Council.

Following the lifting of trusteeship, direct submission of the dues withholding allotment of the local from the agency to the Federation shall continue. The dues shall go directly from the agency to the Director of the Finance Department, 80 F St NW, Washington, DC 20001. The Director of the Finance Department shall retain the per capita tax portion of the dues withholding allotment and shall forward to the local its portion of the dues allotment. This provision may be amended only with the approval of the National Executive Council.

Section 23. The local shall not pay a salary or stipend to any of its elected officers, Sergeant-at-Arms, Chief Steward or stewards. This provision may not be changed without the approval of the National Executive Council.

Section 24. The local will affiliate with the appropriate AFL-CIO bodies in the geographic area and will remain current in its per capita obligations to those bodies. This provision may not be changed without the approval of the National Executive Council.

